

PERSONAL INFORMATION

Alessio Lorenzi

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WORK EXPERIENCE

June 2010 – Present

Research manager / Grant officerUniversity of Verona, Italy (www.univr.it)**From 1/1/2022 to present**

- Coordination of the Unit Promotion and Development of Research
- Assistance to grant proposals writing
- Data elaboration and reporting on proposals and projects
- Training seminars on funding programmes and grant writing

From 17/9/2018 to 31/12/2021

- Scouting and promotion of grant opportunities in SSH disciplines
- Assistance to grant proposals writing
- Support to management of SSH funded projects
- Preparation of financial reports of SSH funded projects
- Data elaboration and reporting on proposals and projects
- Training seminars on funding programmes and grant writing

From 1/6/2010 to 16/9/2018

- Scouting and promotion of grant opportunities, in particular in SSH disciplines
- Assistance to grant proposals writing
- Support to management of SSH funded projects
- Management of some projects of the University of Verona
- Data elaboration and reporting on EU proposals and projects
- Training seminars on funding programmes and grant writing

Business or sector Higher Education and Research

March 2009 -- October 2017

Expert for the evaluation of proposalsEACEA Education, Audiovisual and Culture Executive Agency, Belgium
(<http://eacea.ec.europa.eu/>)

Evaluation of proposals submitted under the following EU funding programmes:

- Culture 2007-2013: Strand 1.2.2 Literary translation
- Europe for Citizens 2007-2013: Action 1 – Measure 1.1 Town twinning Citizens' Meetings and Measure 1.2 Networks of Twinned Towns
- Europe for Citizens 2014-2020: Strand 2: Democratic engagement and civic participation

Business or sector EU Executive Agency

May 2007 – June 2010

Independent consultant in grant writing and project management

Self-employed

- Assistance in grant proposals writing to CSOs, NGOs, mainly in cultural and social sectors

- Management of funded projects
- Teaching on project management and EU fundraising

September 2000 – April 2007

Business or sector Culture and social
Grant writer and project manager

Fondazione Aida (cultural institution and youth theatre recognized by the Italian Ministry of Culture), Italy (<http://www.fondazioneaida.it>)

- Grant proposal writing and project management for the activities funded by EU, governmental, regional, and private funding programmes
- Coordination of the fund-raising activities
- Design and planning of co-marketing activities
- Coordination of the graphic design activities for the promotional materials

Business or sector Culture

EDUCATION AND TRAINING

2004 – 2005

Professional Master (1st level) “Comunicazione per eventi”

EQF Level 7

Catholic University of Milan (Università Cattolica del Sacro Cuore di Milano), Italy

- Project management for cultural events, Cultural marketing, Sponsorship and fund-raising, Legislation of cultural activities, Events as business communication

1993 – 2000

Master’s degree in Philosophy

EQF Level 7

University of Padua, Italy

- History of philosophy, Theoretical philosophy, Ethics, Political philosophy, Philosophy of science, Philosophy of language, Semiotics, Logics, History of science, History of logics, Middle-age history, Contemporary history, Pedagogy, General psychology

PERSONAL SKILLS

Mother tongue(s) Italian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C2	C1	C1	C1
German	C1	C1	C1	C1	C1
French	B2	B2	B2	B2	B2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
[Common European Framework of Reference for Languages](#)

September 1998 to December 1999 I lived in Graz (Austria) for 15 months as Erasmus student at the Karl-Franzens Universität to prepare my final dissertation.

Communication skills

- Experience in elaborating and disseminate information for a lay audience on funding programmes and calls

Organisational / managerial skills

- Good command of the main project management techniques
- Aptitude to work together with people with different background and to act as interface among them, gained through my experience in the cultural and in the academic sectors

Job-related skills

- Knowledge of the main EU funding programmes

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficiency user	Proficiency user	Proficiency user	Independent user	Independent user

Levels: Basic user - Independent user - Proficient user
[Digital competences - Self-assessment grid](#)

- good command of office suite (word processor, spreadsheet, presentation software)
- good knowledge of HTML and CSS, basic knowledge of PHP
- good command of WordPress CMS

ADDITIONAL INFORMATION

Projects

Title (reference). Project coordinator. Funding programme (if any). Period. Short description of the project. My role in the project:

AT THE UNIVERSITY OF VERONA

Remark: The list does not include proposals and projects by researchers I have assisted.

Innovative Verona university's Inter-disciplinary, Inter-sectoral and International Training Experience - INVITE (ref. 754345). University of Verona EU programme Horizon 2020. Period: 1/10/2017 – 30/9/2022.

Doctoral programme of the University of Verona with a strong inter-sectoral, inter-disciplinary and international research and training dimension. Role: project concept and grant writing, assistance to the project management and coordination, development and maintenance of the project website.

Verona Nanomedicine Initiative. University of Verona. Fondazione Cariverona (main bank foundation). Period: 1/10/2011 – 30/9/2014.

Application of nanotechnologies in different medicine fields (cancer and neurodegenerative diseases). Role: assistance to the project management, coordination of the work groups involved, development and maintenance of the project website.

North East Researchers' Night – NEAR (ref. 609800). University of Verona. FP7-People. Period: 1/5/2013 – 30/11/2013.

Edition 2013 of the European Researchers' Night organised in Veneto and Friuli-Venezia Giulia. Role: project concept, coordination of partners, final narrative report of activities.

VenetoNight 2012 - Veneto Researchers' Night 2012 (ref. 316361). University of Padova. FP7-People. Period: 1/5/2012 – 30/11/2012.

Edition 2012 of the European Researchers' Night organised in Veneto. Role: coordination of the activities in Verona.

VENight 2 - Veneto Researchers' Night (ref. 287344). University of Venice Ca' Foscari. FP7-People. Period: 1/5/2011 – 30/11/2011.

Edition 2011 of the European Researchers' Night organised in Veneto. Role: coordination of the activities in Verona.

AS INDEPENDENT CONSULTANT

Roots (ref. ISEC/2007/540). Diakonia onlus. Prevention and Fight Against Crime Specific Programme. Period: 1/1/2009 – 31/12/2010.

Project on the best practices exchange on support to the victims of trafficking. Role: coordination of partners' activities, financial and administrative management.

AET Atelier Européen de la Traduction (ref: 2005-1859 / 001 – 001 CLT CA24).

Association Le Carré Saint Vincent – Scène Nationale d’Orléans. Culture 2000 Programme. (Period: 1/6/2005 – 30/5/2008)

Project on translations of theatrical pieces. Role: financial audit of the project in view of the final report (overall assessment of the financial situation of the project, check of the supporting financial documents, analysis and reporting to the general administrator).

DSDP Day Surgery Data Project (ref. 2008 13 05). ARSS Agenzia Regionale Socio Sanitaria del Veneto. Period: 1/9/2009 – 30/8/2012. Public Health 2008-2013

Programme. Role: proposal writing.

AT FONDAZIONE AIDA

European Literary Marathon (ref. CLT2006/A1/IT-130). Fondazione Aida. Culture 2000 Programme. Period: 01/10/2006 – 30/09/2007.

A literary event on Europe's Day (May 5) where a large audience read a national literature masterpiece taking place in several countries and cities. Role: conception and grant proposal writing.

Training on stage (ref. I-04-B-F-154065): Fondazione Aida. Leonardo da Vinci II. Period: 1/10/2004 – 30/09/2006.

Description of management job profiles in performing arts sector and evaluation of competencies. Role: project management and consortium coordination.

Briciole / Crumbs (ref. CLT2001/A1/IT-120). Fondazione Aida. Culture 2000. Period: 1/11/2001 – 31/10/ 2002.

Theatre show on anorexia for teenagers. Role: project management.

**Teaching activities
in training courses**

- **February 2010 – May 2010.** Project management. Vocational training for the staff of the non-profit organisation Comunità dei Giovani. Prisma Soc. Coop. Sociale Consortile, Italy
- **December 2008 – April 2009.** Project planning and management of cultural and tourism events. Funding opportunities for culture and tourism. Training course FSE 2007-2013 “Tecnico gestione evento turistico–culturale”. AG-Form srl, Italy
- **February 2008 – April 2008.** Project management. Vocational training course “Project Management” (cod. 200726373002). AREA Science Park, Italy
- **November 2007 – December 2007.** Project management. Training course voucher 021 – 06 “Strategie e modelli di marketing sociale: il fund raising” at the CSO Consorzio Sol.Co. in Verona. Irecoop Veneto, Italy
- **October 2007.** Project management. Vocational training course FSE Ob. 3 Mis. D1 “Project management per lo sviluppo e la gestione di progetti di grafica” and “La redazione e gestione di progetti in ambito sociale, culturale ed educativo”. AG-Form srl., Italy