



UNIVERSITY INTERNATIONAL MOBILITY PROGRAMME 2024 edition

CALL FOR APPLICATIONS¹

Category A – Virtual Visiting Professors teaching full modules

Art. 1 - Scope

The University of Verona intends to establish forms of collaboration with experts and scholars from foreign institutions in order to strengthen integration with international research institutions and enhance the international outlook of its courses.

This *Call for applications* is open to **Virtual Visiting Professors** for the purpose of delivering online teaching as part of the University's Bachelor's and Master's degree programmes, and Single cycle/Combined Bachelor+Master's degree programmes, only for modules of subject areas (SSD - Scientific-disciplinary Sector) for which the teaching hours required by current regulations have already been allocated to the relevant permanent teaching staff. Virtual visiting professors should hold a tenure position at a University outside Italy and should be employed at their Home Institution at the moment of application and for the whole duration of the mobility.

The confirmed Virtual Visiting Professor will be appointed to teach one or more full modules (including exam sessions) that are part of the relevant degree programme.

The allocated modules shall be taught in the academic year 2024/2025.

Art. 2 - Available resources and remuneration

The University's resources for this *Call* amount to a total of **€30,000**.

The remuneration (grant) - to be considered gross of the expected charges to be borne by the University and the Virtual Visiting Professor - shall be proportionate to the expected lecture hours of mobility and calculated based on the categories below:

Online lecture hours	Maximum grant	
	Junior	Senior
12 hrs	1.400€	1.600€
18 hrs	2.100€	2.400€
36 hrs	4.200€	4.800€
54 hrs	6.300€	7.200€

The University shall enter into a contract with the Visiting Professor pursuant to the University's "Regulations on the awarding of teaching assignments to external experts and scholars".

¹ Please note: this is an unofficial translation of "Bando Visiting - Categoria A – Virtual Visiting Professors titolari di interi insegnamenti – edizione 2024" in Italian. In case of any divergence of interpretation, the Italian text shall prevail.



Art. 3 – Applications

A Department or a School, through its administrative office or a specially appointed professor, should submit the application for funding completing the online application form attaching:

1	A <i>teaching project</i> to be completed by the Chair of the relevant Teaching Committee (please use the available <u>template</u>); if applicable, attach the final report related to previous mobility projects funded for the same Visiting professor.
2	A detailed <i>Curriculum vitae</i> of the Virtual Visiting Professor, which <u>must include the scientific publications and all the necessary information for the assessment</u> ;
3	An excerpt of the <i>official minutes of the relevant Teaching Committee</i> , in which the invitation of the Virtual Visiting Professor is mentioned;
4	An excerpt of the <i>official minutes of the relevant Council of the Department/School</i> , in which the application is assessed based on the criteria set out in Art. 4, and a copy of the individual <i>evaluation sheets</i> .

Once all the attachments have been uploaded, the application can be submitted electronically **by clicking on “Invia”** (*submit*).

Applications must be submitted by **28 June 2024**, 12 noon (Italian time).

Applications that are incomplete, or that include false statements, or that are submitted after the deadline, shall not be accepted.

Art. 4 – Selection criteria

Selections will be made based on the following **selection criteria**:

no.	SELECTION CRITERIA	SCORE
	To be assessed by the Departmental/School Selection Committee	
1	Selection of applicants on the basis of the following criteria (no equal scores allowed):	0 - 11 points, of which:
1.a	Strategic importance for the Structure (e.g. existing or new agreement with the home institution, long-term projects, positive consequences for the University's courses)	0 - 3 points
1.b	<i>Curriculum vitae</i> and scientific publications of the Virtual Visiting Professor being invited following consultation with the Chair of the Teaching Committee	0 - 4 points



1.c	Evaluation of the teaching project, with particular attention to the coherence between the academic profile of the Visiting Professor and the proposed module; expected number of attending students based on previous years. <u>For those Visiting Professors who have already been awarded a mobility grant in past editions of the Programme:</u> of the 0 - 4 points awarded for point 1.c, a score between 0 and 2 points will be awarded based on the final report relating to their previously funded and completed mobility periods, including any results of the relevant student surveys.	0 - 4 points
To be assessed by the University's Selection Committee		
2	Extent of the teaching commitment required of the Visiting Professor	up to 6 CFU credits: 0 points; beyond 7 CFU credits: 1 point
3	International reputation of the Visiting Professor's home institution/university	0 - 3 points
4	Module taught entirely in a foreign language	1 point
5	Virtual Visiting Professor invited for the first time by the Department/School as part of the University's international mobility programmes	1 point
6	Co-financing guaranteed by the Department/School in relation to the maximum amount of the mobility grant (60%: 3 points; 50%: 2 points; 30%: 1 point)	0 - 3 points
TOTAL		20 POINTS
Minimum eligibility threshold		10 POINTS

In order to assess the international reputation of the Virtual Visiting Professor's home institution, the following criteria shall apply:

- Universities. The assessment will be based on the *QS World University Rankings* as available on the relevant website: <http://www.topuniversities.com>. The University's Selection Committee will calculate the arithmetic mean of two scores awarded according to the position of the university in the general QS rankings (among the top 100 universities: 3 points; from 101 to 200: 2 points; from 201 downwards: 1 point; no QS ranking: 0) and in the relevant macro-area (among the top 100 universities: 3 points; from 101 to 200: 2 points; from 201 downwards: 1 point; no QS ranking: 0).
- Non-University institutes e.g. a national institute of research or *Graduate Schools* (which are not generally taken into account in the QS international rankings). For this type of institutes only, the University's Selection Committee shall award 0 – 3 points based on the score proposed by the relevant Department/School.



Each proposing Structure will submit the applications to the Selection Committees in charge of assessing them and awarding points to each application (in whole numbers or decimal multiples of 0.25, no equal scores allowed), according to the criteria set out in Art. 4. Those who have proposed an applicant for the position of Virtual Visiting Professor in this *Call* cannot be appointed as members of the Selection Committees.

The list of eligible Virtual Visiting Professors (*graduatoria*) **shall be attached to the application together with a copy of the minutes of the Selection Committees and a copy of the individual evaluation sheets.**

Subsequently, the University's Selection Committee will meet to draw up the general lists of eligible Visiting Professors on the basis of the selection criteria set out in the *Call for applications*. **The final ranking of funded projects** will be published after approval by the relevant University's bodies, likely by July 2024.

Art. 5 – Financial aspects and final report

For the purposes of administrative-accounting management, the co-funding granted by each proposing Structure must be transferred to the Central Administration, which will prepare and conclude the contracts with the appointed Virtual Visiting Professors, and pay the related grants (remuneration). Please note that the grant awarded or remuneration is to be considered gross of the expected charges to be borne by the University and the Visiting Professor (see Art. 2).